

## KUUKPIK CORPORATION POSITION DESCRIPTION

<b>POSITION:</b>	Site Technician, Air Monitoring Station
<b>DEPARTMENT:</b>	Field
<b>LOCATION:</b>	Nuiqsut, AK
<b>REPORTS TO:</b>	Nuiqsut Office General Manager

The Air Monitoring Site Technician (site tech) performs scheduled maintenance, inspections, quality assurance verifications, and minor repairs on the Nuiqsut Air Monitoring station and related weather station. The site tech is expected to check in with the SLR Station Operator bi-monthly and may be called up to assist with as-needed repairs or investigations. A critical part of the job would be to collect VOC samples at the Air Quality monitoring station once per month and on an as-needed basis, complete appropriate documentation, and coordinate with SLR International for logistics and sample hand-off.

### EMPLOYMENT CLASSIFICATION

The position of Site Technician is a year-round, part-time, non-exempt position as defined in the Kuukpiik Corporation Employee Handbook.

### RESPONSIBILITIES

- Bi-monthly inspections of the air monitoring station and weather station equipment. Scheduling of routine visits is flexible, but a pre-established defined schedule is preferred. Routine inspections are expected to take less than 1 hour per visit.
- Monthly VOC sampling and as-needed VOC sampling using summa canisters; recordkeeping and documentation with Support from SLR international.
- Station maintenance record-keeping. Site visit logs and QA paperwork is expected to be completed for each visit and should be able to be completed within the time expectations indicated above.
- All as-needed remote troubleshooting and assistance will include telephone or other consultation by SLR and may include:
  - Investigation of failed communications, including taking pictures for email to SLR;
  - Adjusting station or instrument settings inside the air monitoring shelter;
  - Installation, removal, and shipping of equipment dispatched to the station by SLR.

### QUALIFICATIONS

- Must be in Nuiqsut at least one week every month per calendar year;
- Must be reliable, disciplined, and punctual;
- Must be willing to accept training and direction;
- Must be willing to share e-mail and / or telephone contact information so that SLR may be able to contact them for as needed assistance;

- Must be physically capable of climbing the ladder to access the air monitoring shelter roof;
- Must be willing to perform the requested work in cold weather (unless conditions are un-safe);
- Must be proficient in using basic hand tools. Tools needed for routine tasks are provided in the air monitoring station, but the site operator must know or be able to learn how to use them;
- Must be familiar with MS Windows-based personal computers is also needed;
- Must have access to a digital camera or phone with camera and know how to send photos via e-mail.

**SALARY**

Negotiable, based on demonstrated abilities and qualifications (DOE) (DOQ)